



**Report of the South East Area Leader**

**Report to Outer East Area Committee**

**Date: 16<sup>th</sup> of October 2012**

**Subject: Summary of Key Work**

Are specific electoral Wards affected?	<input checked="" type="checkbox"/> Yes	<input type="checkbox"/> No
If relevant, name(s) of Ward(s): Cross Gates & Whinmoor Garforth & Swillington Kippax & Methley Temple Newsam		
Are there implications for equality and diversity and cohesion and integration?	<input checked="" type="checkbox"/> Yes	<input type="checkbox"/> No
Is the decision eligible for Call-In?	<input type="checkbox"/> Yes	<input checked="" type="checkbox"/> No
Does the report contain confidential or exempt information?	<input type="checkbox"/> Yes	<input checked="" type="checkbox"/> No
If relevant, Access to Information Procedure Rule number: Appendix number:		

**Summary of main issues**

1. The report will detail priority work carried out in the area over recent weeks.
2. The report will provide minutes relating to partnership and sub-group minutes and minutes of Area Chairs.

**Recommendations**

3. Area Committee will be requested to:
  - note the report and raise any queries.

## **1 Purpose of this report**

- 1.1 The report will provide Area Committee with details of key issues and activities in recent months including project work and community engagement.
- 1.2 The report will provide Members with minutes relating to recent community forums and engagement activities, sub group and partnership meetings and minutes of Area Chairs meetings.

## **2 Background information**

- 2.1 The Area Committee Business Plan focuses on community engagement, partnership work, functions delegated to Area Committee, integrated working and locality working. This report will update Area Committee on priority work, including project work and community engagement as well as key issues for discussion.
- 2.2 The report will include relevant attachments such as minutes and partnership working etc.

## **3 Main issues**

### **3.1 Neighbourhood Centres update**

- 3.1.1 Halton: Ward Cllrs asked AST to help identify ideas for supporting the vitality and vibrancy of Halton village centre. It quickly became clear that, as in many neighbourhood centres around the UK, beneath the surface there are a growing number of empty premises and infrastructure problems to be resolved.
- 3.1.2 Work is therefore underway to identify which tenant is responsible for which pieces of land, individual proposals to occupy empty premises, private sector responsibility for site maintenance, opportunities to improve signage and the appearance of certain areas and creation of a traders' group to assist in the ongoing rejuvenation. In addition the Prison Service team are undertaking a tidy up of the main shopping area.
- 3.1.3 Kippax: AST continues to work alongside traders to rejuvenate the High Street. Two new shops are to open this month and a further four have new owners – offering new impetus to formerly flagging businesses. The village's petition for a bank has received leadership from Ward Members and is intended to reach 1,000 signatures this month, enforcement are investigating the future of a local pub and the traders are leading on plans to help local property owners paint premises and undertake a project to reduce plastic bag usage on the High Street. Minutes of the last Kippax Traders' meeting with AST are attached as **Appendix 1** and **1a**.
- 3.1.4 Garforth: AST has identified and spoken with the owner of a piece of land at the top of Main Street at the junction with Barrowby Lane and Wakefield Road. The owner has shown interest in letting the site have a temporary community use and AST is now seeking written confirmation.

## **3.2 Christmas Lights update**

3.2.1 At the July 2012 Outer East Area Committee meeting, Members supported AST contacting local businesses in Kippax & Methley and Garforth & Swillington Wards to undertake a blanket request to support the light switch ons.

3.2.2 Current pledges received are £290 towards Garforth's costs, £275 for Kippax costs and £40 for Methley costs. Since then AST has contacted 20 of the biggest businesses registered in the Wards (not including the supermarkets) and has some interest though no extra pledges at this stage.

3.2.3 AST will continue to liaise with local businesses utilising any opportunities to encourage their sponsorship support.

## **3.3 Neighbourhood Planning Pilot in Kippax**

3.3.1 Kippax Neighbourhood Planning Team (KNPT) is leading on production of a Neighbourhood Planning pilot. (NPP) The NPP will identify the community's preferred use of available land within defined (Ward) boundaries.

3.3.2 KNPT has a main committee, three sub committees and holds open meetings on a regular basis.

3.3.3 The team is working closely with Planners on assessing potential survey sites and discusses ideas and updates workloads to AST on an ongoing basis.

## **3.4 Older Persons' Event Week 2012**

3.4.1 This year's OPEW ran from 1-5 October to coincide with the International Day of Older People. The event took place in all wards and was held in the following locations: This report was compiled during the week but more details will be provided at the meeting.

- Monday – Great Preston Village Hall
- Tuesday – St Gregory's Youth & Adult Centre, Swarcliffe
- Wednesday – Kippax Band Club
- Thursday – Christ Church, Halton
- Friday – Garforth Liberal Club

3.4.2 There was a range of entertainments at each venue and these included raffles, live organ music, stalls, information points and live music by Corpus Christi, Great Preston Primary School Choir and Elvis Tribute Darren Rivers. Volunteers came from the local neighbourhood networks and Great and Little Preston Luncheon Club.

3.4.3 The week was opened by Cllr McKenna and Councillors attended events throughout the week.

## **3.5 Community Payback**

3.5.1 In the last quarter community payback have undertaken grass cutting and tidying and graffiti removal at East Leeds Leisure Centre, a doordrop of scheduled road closures for Crossgates Lights Switch on, painting a cabin at Colton Primary School, weeding in Swarcliffe Ave area, weeding in Hollyshaw Lane, painting fencing at Lakeland Court, grasscutting and tidying of St Mary's Churchyard Allerton Bywater, working on Stanks Lane flower beds. In total this has comprised 631 hours of work in September 2012.

### **3.6 Partnerships and Area Committee Sub Groups**

3.6.1 **Area Chairs meeting:** The meeting of Area Chairs was held on 13<sup>th</sup> July which were approved on 11<sup>th</sup> September. The meeting included discussion of Welfare Reform, Review of Area Working, Scrutiny, Equality Youth Service and Apprenticeships. The minutes are attached as **Appendix 2**.

3.6.2 **Environmental sub-group:** The group will in future meet on a different day from Area Committee to ensure AC Members are familiar with progress of the sub-group in advance of the Area Committee meeting. Once known, the dates of these meetings will be advertised to all AC Members giving them the chance to attend if they wish. The September meeting discussed Terms of Reference, Service Performance and Priorities. The minutes are attached as **Appendix 3**.

3.6.3 **Divisional Community Safety Partnership (DCSP):** The most recent meetings of the DCSP was held on the 6<sup>th</sup> of September 2012. The minutes are attached as **Appendix 4**.

3.6.4 **Health & Well Being Partnership:** The South East Health and Well Being Partnership meeting was held on the 26<sup>th</sup> of July 2012. The meeting had a presentation from Health Trainers and reviewed key targets. The minutes are attached as **Appendix 5**.

3.6.5 **Swarcliffe Good Neighbours Gardening Project:** The latest figures show the period April to September during which SGNG completed 442 gardens comprising 273 gardens with free maintenance work and 169 gardens with follow up visits. By ward this comprised: Temple Newsam Ward – 142, Kippax & Methley Ward- 92, Crossgates & Whinmoor Ward – 129 and Garforth & Swillington Ward – 79.

## **4 Corporate Considerations**

### **4.1 Consultation and Engagement**

4.1.1 The Older Persons Event Week in section 3.4 and Neighbourhood Centres Update in section 3.1 form the main part of the face-to-face community engagement strategy that is incorporated into the Business Plan.

### **4.2 Equality and Diversity / Cohesion and Integration**

4.2.1 Under equality legislation the Council has a legal duty to pay due regard to the need to eliminate and promote equality in relation to race, disability, gender, age, sexual orientation, pregnancy and maternity, and religion or belief.

4.2.2 The main section of this report provides details of activities around community engagement and the delegation of environmental services to Area Committees that support this legal duty.

### **4.3 Council Policies and City Priorities**

4.3.1 The proposals contained within this report contribute to the existing targets and priorities set out in the Council's Policy Framework in the following plans:

- Vision for Leeds
- Safer & Stronger Communities Plan
- Children & Young Peoples Plan
- Health & Well Being City Priority Plan

### **4.4 Resources and value for money**

4.4.1 There are no new resource implications contained in this report other than funding that has previously been agreed by Area Committee from its revenue budget.

### **4.5 Legal Implications, Access to Information and Call In**

4.5.1 All decisions taken by the Area Committee in relation to the delegated functions from Executive Board are no longer eligible for Call In.

4.5.2 There are no key or major decisions being made that would be eligible for Call In.

4.5.3 There are no legal implications as a result of this report.

### **4.6 Risk Management**

4.6.1 This report provides an update on project work and key issues in Outer East. Any projects funded from the Well Being Budget or undertaken by the Area Support Team are risk assessed.

## **5 Conclusions**

5.1 The report provides up to date information on key work and key issues for Area committee to consider. Members are requested to note the content of the report and raise queries relating to issues raised within the report.

## **6 Recommendations**

6.1 Area Committee is requested to:  
note the report and raise any queries.

## **7 Background documents**

- 7.1 Outer East Area Committee report – Local Authority appointments to outside bodies July 2012
- 7.2 Well Being report July 2012.

<sup>1</sup> The background documents listed in this section are available for inspection on request for a period of four years following the date of the relevant meeting. Accordingly this list does not include documents containing exempt or confidential information, or any published works. Requests to inspect any background documents should be submitted to the report author.